



# Broker Change Form

## Member Services

4845 Ronson Court, San Diego, CA 92111  
Phone: (858) 715-8040 ▪ (800) 525-2102  
Fax: (858) 715-8090 ▪ www.sdar.com

**Please complete all information requested.  
Return to Member Services by mail or fax.**

## Information

- |                                                       |                                                                            |
|-------------------------------------------------------|----------------------------------------------------------------------------|
| <input type="checkbox"/> Change Firm Name*            | <input type="checkbox"/> Change Firm Address                               |
| <input type="checkbox"/> Change Firm Telephone Number | <input type="checkbox"/> Change Firm Mailing Address                       |
| <input type="checkbox"/> Change or Add Fax Number     | <input type="checkbox"/> Reinstating as Broker of Record (for my own firm) |
| <input type="checkbox"/> Reactivating MLS             | <input type="checkbox"/> Opening a Branch Office                           |
| <input type="checkbox"/> Inactivating MLS             | <input type="checkbox"/> Closing a Branch Office                           |

\*DRE license must accompany this form if changing firm name. DBA can only be used if listed on your DRE license.

Old Firm Name \_\_\_\_\_

(Do not use if you are changing companies)

New Firm Name \_\_\_\_\_

Old Firm Address \_\_\_\_\_

New Firm Address \_\_\_\_\_

New Firm Mailing Address \_\_\_\_\_

Firm Telephone \_\_\_\_\_ Firm Fax \_\_\_\_\_

Firm E-mail \_\_\_\_\_ Firm Web Address \_\_\_\_\_

Broker # \_\_\_\_\_ Firm # \_\_\_\_\_

Broker Name \_\_\_\_\_ Broker Signature \_\_\_\_\_

Date \_\_\_\_\_