



Member Services

4845 Ronson Court, San Diego, CA 92111
Phone: (858) 715-8040 ▪ (800) 525-2102
Fax: (858) 715-8090 ▪ www.sdar.com

Certificate of Non-Use and MLS Participation Fee Waiver Request Form

The Participant of the Service may be exempt from a portion of the MLS Participation Fee for any individual employed or affiliated with the Participant who does not have access to and does not use the Service. Use of the Service includes, but is not limited to, submission of listings, perusal of MLS hot sheets, accessing the MLS online database, use of the lockbox system, or any other actions deemed associated with the Multiple Listing Service of Sandicor, Inc.

I hereby request an exemption of the following licensee who meets the above criteria:

Name _____ DRE # _____ Agent # _____

Reason for the request: _____

The fee waiver is requested to be effective for the following time frame:

Start Date: _____, 20____ Ending Date: _____, 20____
(not to exceed the end of the calendar year)

I understand that if lockbox equipment was issued to this individual, annual fees will continue.

I certify that the above-named licensee does not use any portion of the Sandicor MLS. I agree that if the licensee intends to utilize any services, I will notify Sandicor and pay the required fees. I understand that if I fail to notify Sandicor, I may be found in violation of the MLS Rules, which are subject to fines.

Participant Name _____ Participant Signature _____ Date _____

I, the above-named licensee, certify that I do not use Sandicor MLS in any way, and understand that I must notify my Participant should I have the need to utilize the Service in any way.

Licensee Signature _____ Date _____ Office _____

Use of the Service shall cause the waiver to be automatically revoked.

Office Use

Recommendation of Service Center: _____ Date Received: _____

Active Listing Inventory: _____